



April 22, 2021

Board Of Directors
Upper Black Squirrel Creek Groundwater Management District
PO Box 428
Calhan, CO 80808

RE: 2667.00

To Whom it May Concern:

We have reviewed the Application for Exemption from Audit of Upper Black Squirrel Creek Groundwater Management District. Based on our review, the December 31, 2020 Application for Exemption from Audit has been approved. We noted the following items that we believe deserve your attention:

The amount listed as January 1st fund balance does not match the previous Application's amount listed as December 31st fund balance. This amount should be obtained from the fund balance line from the prior year's Application or financial statements.

The December 31 fund equity amount recorded on the operating statement does not equal the amount recorded on the balance sheet. Please ensure that these amounts are recorded properly in future Applications.

The Application demonstrates that expenditures exceeded amounts budgeted and appropriated for the current year. Because spending in excess of amounts budgeted and appropriated may be a violation of the Local Government Budget Law (Section 29-1-110, C.R.S.), we urge you to carefully review the Budget Law to be sure its requirements are complied with in the future.

If we may be of any assistance to you, please feel free to call us at 303-869-3000. For further resources see our web site at: <https://apps.leg.co.gov/osa/lg>

Sincerely,

Crystal L. Dorsey, CPA
Local Government Audit Manager



We Set the Standard for Good Government

RESOLUTION FOR EXEMPTION FROM AUDIT

(Pursuant to Section 29-1-604. C.R.S)

A RESOLUTION/ORDINANCE APPROVING AN EXEMPTION FROM AUDIT FOR YEAR 2020 FOR THE UPPER BLACK SQUIRREL CREEK GROUND WATER MANAGEMENT DISTRICT, STATE OF COLORADO.

WHERE AS, the Board of Directors of Upper Black Squirrel Creek Ground Water Management District wishes to claim exemption from the audit requirements of Section 29-1-603, C.R.S.; and

WHERE AS, Section 29-1-604, C.R.S., states that any local government where neither revenues or expenditures exceed seven hundred and fifty thousand dollars may, with the approval of the State Auditor, be exempt from the provisions of Section 29-1-603, C.R.S.; and

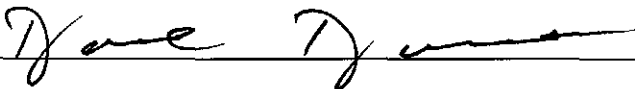
WHERE AS, neither revenues nor expenditures for the Upper Black Squirrel Creek Ground Water Management District exceeded \$750,000.00 for year 2020, and

WHERE AS, an application for exemption from Audit for the Upper Black Squirrel Creek Ground Water Management District has been prepared by The Adams Group LLC, an independent accounting firm with knowledge of governmental accounting; and

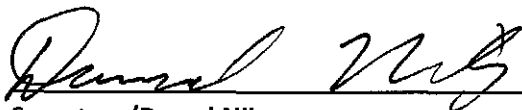
WHERE AS, said application for exemption from audit has been completed in accordance with regulations, issued by the State Auditor.

NOW THEREFORE, be it resolved by the Board of Directors of the Upper Black Squirrel Creek Ground Water Management District that the application for exemption from Audit for Upper Black Squirrel Creek Ground Water Management District for the year ended December 31, 2020, has been personally reviewed and is hereby approved by a majority of the Board of Directors of the Upper Black Squirrel Creek Ground Water Management District; that those members of the Board of Director's have signified their approval by signing below; and that this resolution shall be attached to, and shall become a part of the application for exemption from Audit of the Upper Black Squirrel Creek Ground Water Management District for the year ended December 31, 2020.

ADOPTED THIS 2nd DAY OF MARCH, A.D. 2021



**President of the Upper Black Squirrel Creek Ground Water Management District/
Dave Doran**



Secretary/Darrel Nily

Members of the Board

Term

Signature

Dave Doran

Feb. 2022

Dave Doran

J.R. Bond

Feb. 2022

Dan Farmer

Feb. 2022

Dan Farmer

Darrel Nily

Feb. 2024

Darrel Nily

APPLICATION FOR EXEMPTION FROM AUDIT

LONG FORM

NAME OF GOVERNMENT ADDRESS

CONTACT PERSON PHONE EMAIL FAX

Upper Black Squirrel Ground Water Management District
P.O. Box 428
Calhan, CO 80808
Tacey Doran
719-510-0750
tbscgwmtd@gmail.com

For the Year Ended
12/31/2020
or fiscal year ended:

CERTIFICATION OF PREPARER

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditures are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME: Jason D. Adams, CPA
TITLE: Managing Partner
FIRM NAME (if applicable): The Adams Group, LLC
ADDRESS: 400 S Colorado Blvd #590
PHONE: 303-733-3796
DATE PREPARED: 2/2/2021
RELATIONSHIP TO ENTITY: Partner

Has this been only filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (3,3) and 32-1-104 (3), C.R.S.]

YES NO If Yes, date filed:

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

* Indicate Name of Fund
NOTE: Attach additional sheets as necessary.

Fund #	Description	Governmental Funds		Proprietary/Encumbrance Funds		Please use this space to provide explanation of any items on this page
		Fund	Fund	Fund	Fund	
Assets						
1-1	Cash & Cash Equivalents	\$ 556,532	\$ -	\$ -	\$ -	
1-2	Investments	\$ 155,768	\$ -	\$ -	\$ -	
1-3	Receivables	\$ 401,771	\$ -	\$ -	\$ -	
1-4	Due from Other Entities or Funds	\$ -	\$ -	\$ -	\$ -	
	All Other Assets (specify...)	\$ -	\$ -	\$ -	\$ -	
1-5	Inventory	\$ 3,500	\$ -	\$ -	\$ -	
1-6		\$ -	\$ -	\$ -	\$ -	
1-7		\$ -	\$ -	\$ -	\$ -	
1-8		\$ -	\$ -	\$ -	\$ -	
1-9		\$ -	\$ -	\$ -	\$ -	
1-10		\$ -	\$ -	\$ -	\$ -	
1-11	(add lines 1-1 through 1-10)	\$ 1,117,571	\$ -	\$ -	\$ -	
1-12	TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$ -	\$ -	\$ -	\$ -	
1-13	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 1,117,571	\$ -	\$ -	\$ -	
Liabilities						
1-14	Accounts Payable	\$ 1,440	\$ -	\$ -	\$ -	
1-15	Accrued Payroll and Related Liabilities	\$ 1,384	\$ -	\$ -	\$ -	
1-16	Accrued Interest Payable	\$ -	\$ -	\$ -	\$ -	
1-17	Due to Other Entities or Funds	\$ -	\$ -	\$ -	\$ -	
1-18	All Other Current Liabilities	\$ 398,465	\$ -	\$ -	\$ -	
1-19	(add lines 1-17 through 1-18)	\$ 401,309	\$ -	\$ -	\$ -	
1-20	TOTAL CURRENT LIABILITIES	\$ 401,309	\$ -	\$ -	\$ -	
1-21	All Other Liabilities (specify...)	\$ -	\$ -	\$ -	\$ -	
1-22		\$ -	\$ -	\$ -	\$ -	
1-23		\$ -	\$ -	\$ -	\$ -	
1-24		\$ -	\$ -	\$ -	\$ -	
1-25		\$ -	\$ -	\$ -	\$ -	
1-26		\$ -	\$ -	\$ -	\$ -	
1-27		\$ -	\$ -	\$ -	\$ -	
1-28	(add lines 1-19 through 1-27)	\$ 401,309	\$ -	\$ -	\$ -	
1-29	TOTAL DEFERRED INFLOWS OF RESOURCES	\$ -	\$ -	\$ -	\$ -	
Fund Balance						
1-30	Nonspendable Prepaid	\$ -	\$ -	\$ -	\$ -	
1-31	Nonspendable Inventory	\$ 3,500	\$ -	\$ -	\$ -	
1-32	Restricted: TABOR	\$ 4,595	\$ -	\$ -	\$ -	
1-33	Committed (specify...)	\$ -	\$ -	\$ -	\$ -	
1-34	Assigned (specify...)	\$ -	\$ -	\$ -	\$ -	
1-35	Unassigned:	\$ 708,167	\$ -	\$ -	\$ -	
1-36	(add lines 1-30 through 1-35)	\$ 716,262	\$ -	\$ -	\$ -	
1-37	TOTAL FUND BALANCE	\$ 716,262	\$ -	\$ -	\$ -	
Net Position						
	Net Investment in Capital Assets	\$ -	\$ -	\$ -	\$ -	
	Emergency Reserves	\$ -	\$ -	\$ -	\$ -	
	Other Designations/Reserves	\$ -	\$ -	\$ -	\$ -	
	Restricted	\$ -	\$ -	\$ -	\$ -	
	Undesignated/Unreserved/Unrestricted	\$ 708,167	\$ -	\$ -	\$ -	
	(add lines 1-30 through 1-35)	\$ 708,167	\$ -	\$ -	\$ -	
	TOTAL NET POSITION	\$ 708,167	\$ -	\$ -	\$ -	
TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION						
	(add lines 1-28, 1-29 and 1-36)	\$ 1,117,571	\$ -	\$ -	\$ -	
	TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION	\$ 1,117,571	\$ -	\$ -	\$ -	

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

Line	Description	Governmental Funds		Proprietary/Fiduciary Funds	Please use this space to provide explanation of any items on this page
		Fund	Fund		
2-1	Tax Revenue				
2-1	Property (include mile levied in Question 10-6)	\$ 375,056	\$ -	\$ -	
2-2	Specific Ownership	\$ 40,543	\$ -	\$ -	
2-3	Sales and Use Tax	\$ -	\$ -	\$ -	
2-4	Other Tax Revenue (specify...):	\$ -	\$ -	\$ -	
2-5		\$ -	\$ -	\$ -	
2-6		\$ -	\$ -	\$ -	
2-7		\$ -	\$ -	\$ -	
2-8	Add lines 2-1 through 2-7	\$ 415,599	\$ -	\$ -	
	TOTAL TAX REVENUE				
2-9	Licenses and Permits	\$ -	\$ -	\$ -	
2-10	Highway Users Tax Funds (HURF)	\$ -	\$ -	\$ -	
2-11	Conservation Trust Funds (loans)	\$ -	\$ -	\$ -	
2-12	Community Development Block Grant	\$ -	\$ -	\$ -	
2-13	Fire & Police Pension	\$ -	\$ -	\$ -	
2-14	Grants	\$ -	\$ -	\$ -	
2-15	Donations	\$ -	\$ -	\$ -	
2-16	Charges for Sales and Services	\$ -	\$ -	\$ -	
2-17	Rental Income	\$ -	\$ -	\$ -	
2-18	Fines and Forfeits	\$ -	\$ -	\$ -	
2-19	Interest/Investment Income	\$ 679	\$ -	\$ -	
2-20	Tap Fees	\$ -	\$ -	\$ -	
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	\$ -	
2-22	All Other (specify...):	\$ -	\$ -	\$ -	
2-23		\$ -	\$ -	\$ -	
2-24	Add lines 2-9 through 2-23	\$ 416,278	\$ -	\$ -	
	TOTAL REVENUES				
	Other Financing Sources				
2-25	Debt Proceeds	\$ -	\$ -	\$ -	
2-26	Developer Advances	\$ -	\$ -	\$ -	
2-27	Other (specify...):	\$ -	\$ -	\$ -	
2-28		\$ -	\$ -	\$ -	
2-29	Add lines 2-25 through 2-27	\$ -	\$ -	\$ -	
	TOTAL OTHER FINANCING SOURCES				
	TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 416,278	\$ -	\$ -	
	GRAND TOTALS				\$ 416,278

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (line 2-29) are GREATER than \$150,000 STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the USA Local Government Division at (303) 869-3000 for assistance.

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

Line #	Description	Governmental Funds		Proprietary/Fiduciary Funds	Please use this space to provide explanation of any items on this page.
		Fund #	Fund		
3-1	Expenditures				
3-2	General Government	\$	153,157	\$	
3-3	Judicial	\$	-	\$	
3-4	Law Enforcement	\$	-	\$	
3-5	Fire	\$	-	\$	
3-6	Highways & Streets	\$	-	\$	
3-7	Solid Waste	\$	-	\$	
3-8	Contributions to Fire & Police Pension Assoc.	\$	-	\$	
3-9	Health	\$	-	\$	
3-10	Culture and Recreation	\$	-	\$	
3-11	Transfers to other districts	\$	-	\$	
3-12	Other [specify...]	\$	-	\$	
3-13	Capital Outlay	\$	-	\$	
3-14	Debt Service	\$	-	\$	
3-15	Principal	\$	-	\$	
3-16	Interest	\$	-	\$	
3-17	Bond Issuance Costs	\$	-	\$	
3-18	Developer Principal Repayments	\$	-	\$	
3-19	Developer Interest Repayments	\$	-	\$	
3-20	All Other [specify...]	\$	-	\$	
3-21	Add lines 3-1 through 3-20	\$	153,157	\$	
3-22	TOTAL EXPENDITURES	\$		\$	
3-23	Interfund Transfers (In)	\$	-	\$	
3-24	Interfund Transfers Out	\$	-	\$	
3-25	Other Expenditures (Revenues):	\$	-	\$	
3-26	Other Financing Sources (Uses)	\$	-	\$	
3-27	Capital Outlay	\$	-	\$	
3-28	Debt Principal	\$	-	\$	
3-29	TOTAL TRANSFERS AND OTHER EXPENDITURES	\$	-	\$	
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	\$	263,121	\$	
3-31	Line 2-29, less line 3-22, plus line 3-29	\$		\$	
3-32	Fund Balance, January 1 from December 31 prior year report	\$	-	\$	
3-33	Prior Period Adjustment (MUST explain)	\$	-	\$	
3-34	Fund Balance, December 31	\$	263,121	\$	
3-35	Sum of Lines 3-30, 3-31, and 3-32	\$		\$	
3-36	This total should be the same as line 1-36.	\$		\$	
3-37	TOTAL GAAP RECONCILING ITEMS	\$		\$	
3-38	Net Increase (Decrease) in Net Position	\$		\$	
3-39	Line 2-29, less line 3-22, plus line 3-29, plus line 3-23, less line 3-24	\$		\$	
3-40	Net Position, January 1 from December 31 prior year report	\$		\$	
3-41	Prior Period Adjustment (MUST explain)	\$		\$	
3-42	Net Position, December 31	\$		\$	
3-43	Line 3-30 plus line 3-31	\$		\$	
3-44	This total should be the same as line 1-36.	\$		\$	
3-45	GRAND TOTAL	\$	153,157	\$	

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 868-3000 for assistance.

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

- 4-1 Does the entity have outstanding debt? YES NO
- 4-2 Is the debt repayment schedule attached? If no, MUST explain: YES NO
- 4-3 Is the entity current in its debt service payments? If no, MUST explain: YES NO

4-4 Please complete the following debt schedule, if applicable. (Please only include principal amounts)

	Outstanding at beginning of year	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$ -	\$ -	\$ -	\$ -
Revenue bonds	\$ -	\$ -	\$ -	\$ -
Notes/loans	\$ -	\$ -	\$ -	\$ -
Leases	\$ -	\$ -	\$ -	\$ -
Developer Advances	\$ -	\$ -	\$ -	\$ -
Other (specify):	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

Total agree to prior year ending balance

- YES NO

Please answer the following questions by marking the appropriate boxes:

- 4-5 Does the entity have any authorized, but unused, debt? YES NO
 If yes: How much? \$ -
- 4-6 Does the entity intend to issue debt within the next calendar year? YES NO
 If yes: How much? \$ -
- 4-7 Does the entity have debt that has been refinanced that it is still responsible for? YES NO
 If yes: What is the amount outstanding? \$ -
- 4-8 Does the entity have any lease agreements? YES NO
 If yes: What is being leased? -
 Number of years of lease? -
 What is the original date of the lease? -
 Is the lease subject to annual appropriation? YES NO
 What are the annual lease payments? \$ -

PART 5 - CASH AND INVESTMENTS

Please use this space to provide any explanations or comments:

5-1 Please provide the entity's cash deposit and investment balances.

YEAR-END Total of ALL Checking and Savings accounts	AMOUNT	TOTAL
Certificates of deposit	\$ 561,532	
TOTAL CASH DEPOSITS	\$ 5,000	\$ 556,532

5-2 Investments (if investment is a mutual fund, please list underlying investments):

COLOTRUST	AMOUNT	TOTAL
	\$ 155,768	
	\$ -	
TOTAL INVESTMENTS	\$ 155,768	\$ 155,768

5-3 Please answer the following question by marking in the appropriate box

TOTAL CASH AND INVESTMENTS	YES	NO	N/A
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL CASH AND INVESTMENTS	\$ 712,300		

5-4 Are the entity's investments legal in accordance with Section 24-75-601, et seq., C.R.S.?
 5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10-5-101, et seq., C.R.S.)? If no, MUST explain:

YES NO N/A

PART 6 - CAPITAL ASSETS

Please answer the following question by marking in the appropriate box

- 6-1 Does the entity have capitalized assets? YES NO
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain: YES NO

Please use this space to provide any explanations or comments:

6-3 Complete the following Capital Assets table for GOVERNMENTAL FUNDS.

	Balance - Beginning of the year	Additions	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ 7,856	\$ -	\$ 1,466	\$ 6,400
Furniture and fixtures	\$ 14,350	\$ -	\$ -	\$ 14,350
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction in Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (enter a negative or credit balance)	\$ (21,986)	\$ (220)	\$ (1,466)	\$ (20,750)
TOTAL	\$ -	\$ (220)	\$ -	\$ -

6-4 Complete the following Capital Assets table for PROPRIETARY FUNDS

	Balance - Beginning of the year	Additions	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction in Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (enter a negative or credit balance)	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

*must agree to prior year ending balance

PART 7 - PENSION INFORMATION

Please answer the following question by marking in the appropriate box

- 7-1 Does the entity have an "old hire" fireman's pension plan? YES NO
- 7-2 Does the entity have a volunteer fireman's pension plan? YES NO

Please use this space to provide any explanations or comments:

Indicate the contributions from:

- Tax (property, SQ, sales, etc.):
- State contribution amount:
- Other (gifts, donations, etc.):

\$ -	
\$ -	
\$ -	
TOTAL	\$ -

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

PART 8 - BUDGET INFORMATION

- Please answer the following question by marking in the appropriate box
- B-1 Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain: YES NO N/A
- B-2 Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: YES NO N/A
- If yes: Please indicate the amount budgeted for each fund for the year reported

Fund Name	Budgeted Expenditures/Expenses
General Fund	\$ 72,589
	\$ -
	\$ -

Please use this space to provide any explanations or comments:

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

- Please answer the following question by marking in the appropriate box
- B-1 Is the entity in compliance with all the provisions of TABOR (State Constitution, Article X, Section 20(5))? YES NO
- If yes: government from the 3 percent emergency reserve requirement. All governments should determine if they meet this

Please use this space to provide any explanations or comments:

PART 10 - GENERAL INFORMATION

Please answer the following question by marking in the appropriate box

- 10-1 Is this application for a newly formed governmental entity? YES NO

Please use this space to provide any explanations or comments:

If yes: Date of formation:

- 10-2 Has the entity changed its name in the past or current year? YES NO

If Yes: NEW name

PRIOR name

- 10-3 Is the entity a metropolitan district? YES NO

10-4 Please indicate what services the entity provides:

- 10-5 Does the entity have an agreement with another government to provide services? YES NO

If yes: List the name of the other governmental entity and the services provided:

- 10-6 Does the entity have a certified mill levy? YES NO

If yes: Please provide the number of mills levied for the year reported (do not enter \$ amounts):

Bond Redemption mills	0.000
General/Other mills	1.056
Total mills	1.056

Please use this space to provide any additional explanations or comments not previously included:

	General Fund:	Governmental Funds:	Notes
Entity Wide			
Unrestricted Cash & Investments	772,920	708,197	415,590
Current Liabilities	407,303	776,282	416,270
Deferred Inflow	\$	\$	\$
Governmental			
Total Cash & Investments	712,300	708,197	415,590
Transfers In	Proprietary	Net Position	
Transfers Out	Current Assets	PV Net Position	
Property Tax	375,156	Government-Wide	
Debt Service Principal	153,157	Total Outstanding Debt	
Total Expenditures	Cash & Investments	Authorized but Unissued	
Total Developer Advances	Principal Expense	Year Authorized	
Total Developer Repayments			
			740,1800

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box:

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

YES NO

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

- The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or EchoSign.
- Required elements and safeguards are as follows:
 - The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-804 (2), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
 - The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
 - Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either:
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
 - b. Include electronic signatures obtained through a software program such as DocuSign or EchoSign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this application for Exemption from Audit has been prepared consistent with Section 29-1-804, C.R.S., which states that a governmental agency with revenues and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

Print the names of ALL members of the governing body below.

A MAJORITY of the members of the governing body must complete and sign in the column below.

	Full Name		
1	Dave Doran	personally reviewed and approve this application for exemption from audit. Signed: <i>[Signature]</i> My term Expires: February 2022	attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Date: <u>3-2-21</u>
2	J.R. Bond	personally reviewed and approve this application for exemption from audit. Signed: _____ My term Expires: February 2022	attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Date: <u>3-2-21</u>
3	Dan Farmer	personally reviewed and approve this application for exemption from audit. Signed: <i>[Signature]</i> My term Expires: February 2022	attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Date: <u>3-2-21</u>
4	Darrel Nily	personally reviewed and approve this application for exemption from audit. Signed: <i>[Signature]</i> My term Expires: February 2024	attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Date: <u>3-2-21</u>
5	Full Name	personally reviewed and approve this application for exemption from audit. Signed: _____ My term Expires: _____	attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Date: _____
6	Full Name	personally reviewed and approve this application for exemption from audit. Signed: _____ My term Expires: _____	attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Date: _____
7	Full Name	personally reviewed and approve this application for exemption from audit. Signed: _____ My term Expires: _____	attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Date: _____

APPLICATION FOR EXEMPTION FROM AUDIT LONG FORM

FOR LOCAL GOVERNMENTS WITH EITHER REVENUES OR EXPENDITURES MORE THAN \$100,000 BUT NOT MORE THAN \$750,000

Under the Local Government Audit Law (Section 29-1-801, et seq., C.R.S.), any local government may apply for an exemption from audit if neither revenues nor expenditures exceed \$750,000 for the year.

If your local government has either revenues or expenditures of LESS than \$100,000, use the **SHORT FORM**.

EXEMPTIONS FROM AUDIT ARE NOT AUTOMATIC

To qualify for exemption from audit, a local government must complete an Application for Exemption from Audit EACH YEAR, and submit it to the Office of the State Auditor (OSA) for approval.

Any preparer of an Application for Exemption from Audit must be an independent accountant with knowledge of governmental accounting.

Approval for an exemption from audit is granted only upon the review by the OSA.

ALL APPLICATIONS MUST BE FILED WITH THE OSA WITHIN 3 MONTHS AFTER THE ACCOUNTING YEAR-END. FOR EXAMPLE, APPLICATIONS MUST BE RECEIVED BY THE OSA ON OR BEFORE MARCH 31 FOR GOVERNMENTS

WITH A DECEMBER 31 YEAR-END.
GOVERNMENTAL ACTIVITY SHOULD BE REPORTED ON THE MODIFIED ACCRUAL BASIS
PROPRIETARY ACTIVITY SHOULD BE REPORTED ON A BUDGETARY BASIS

POSTMARK DATES WILL NOT BE ACCEPTED AS PROOF OF SUBMISSION ON OR BEFORE THE STATUTORY DEADLINE

PRIOR YEAR FORMS ARE OBSOLETE AND WILL NOT BE ACCEPTED. FOR YOUR REFERENCE, COLORADO REVISED STATUTES CAN BE FOUND AT THIS ADDRESS:

<http://leg.colorado.gov/statutes>

APPLICATIONS SUBMITTED ON FORMS OTHER THAN THOSE PRESCRIBED BY THE OSA WILL NOT BE ACCEPTED.

APPLICATIONS MUST BE FULLY AND ACCURATELY COMPLETED.

CHECKLIST

- Has the preparer signed the application?
- Has the entity corrected all Prior Year Deficiencies as communicated by the OSA?
- Has the application been PERSONALLY reviewed and approved by the governing body?
- Are all sections of the form complete, including responses to all of the questions?
- Did you include any relevant explanations for unusual items in the appropriate spaces at the end of each section?
- Will this application be submitted via Fax or Email?
 - If yes, have you read and understand the new Electronic Signature Policy? See [here](#) new policy

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- Have you included a resolution?
- Does the resolution state that the governing body PERSONALLY reviewed and approved the resolution in an open public meeting?
- Has the resolution been signed by a MAJORITY of the governing body? (See sample resolution.)
- Will this application be submitted via a mail service? (e.g. US Post Office, FedEx, UPS, courier.)
- If yes, does the application include ORIGINAL INK SIGNATURES from the MAJORITY of the governing body?

Check out our new web portal. Register your account and submit electronic Applications for Exemption From Audit, Extension of Time to File requests, Audited Financial Statements, and more! See the link below.

[OSA LG Web Portal](#)

FILING METHODS

NEW METHOD!

WEB PORTAL: Register and submit your Applications at our new portal: <https://apps.led.co.gov/osa/lg>

MAIL: Office of the State Auditor
Local Government Audit Division
1525 Sherman St., 7th Floor
Denver, CO 80203

FAX: 303-859-3061

EMAIL: osa.lg@state.co.us

QUESTIONS? 303-859-3000

IMPORTANT!

All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor.

Governmental Activity should be reported on the Modified Accrual Basis.

Proprietary Activity should be reported on the Cash or Budgetary Basis -- A Budget to GAAP reconciliation is provided in Part 3.

Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year.

In that event, AN AUDIT SHALL BE REQUIRED.